

S E C R E T
(When filled in)

6965
28 November 1960

MEMORANDUM FOR: Chief, Finance Division

ATTENTION : Monetary Branch

SUBJECT : Disbursement of Treasury Check

1. It is kindly requested that a U. S. Treasury Check be drawn in favor of the company listed hereunder in the amount stated, which will be applicable to the contract or agreement shown. The contract number and invoice identification must appear on the check.

a. Check drawn in favor of:	ITK Corporation
b. Amount:	\$3,212.77
c. Contract Number:	BB-375
d. Invoice Number:	25
e. Check to be dated:	1 December 1960

2. Pertinent documentation in connection with this classified transaction is on file in the office of the Comptroller, DPD-DD/P.

3. The check should be dated as stated in Paragraph 1 and mailed in the attached self-addressed envelope. If no envelope is attached, the undersigned should be contacted on extension when payment is ready for disposition.

25X1

4. The payment request is based on progress made by the contractor to date and should be processed against General Ledger Account No. 138, titled "Disbursements of Appropriated Funds Chargeable to Confidential Funds Allotments - Awaiting DCI Certification." See Comptrollers Instruction No. 32 and Comptrollers Notice No. 20-56, approved by the DCI on 15 December 1960. The General Ledger Account, Allotment Symbol, and Object Class applicable to this request is as follows:

Gen. Ledger Account	Allotment Account	Object Class	Obj. Ref.	AMOUNT DEBIT CREDIT
<u>601.0</u>	<u>X723-1057-0175</u>	<u>740</u>	<u>375</u>	<u>\$3,212.77</u>
Cash				\$3,212.77

SIGNED

Dist:

2 - Add

1 - Contract BB-375 (Posting)

1 - Voucher

EL:jt/DPD-Fin/1 December 1960

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(When filled in)

AUTHORIZED December 1960 OFFICER

25X1